



Street Entertainer Permit Application

The City of Courtenay regulates the performances of Street Entertainers in the City. To request a Street Entertainer permit for the City of Courtenay, complete the following application and email it to rsc@courtenay.ca or deliver to Courtenay City Hall, 830 Cliffe Avenue. For more information, see the reverse or contact City of Courtenay Recreation & Cultural Services at 250-334-4441 or rsc@courtenay.ca.

Application type: Individual Permit Group Permit

Performer Information	
Name(s) of Performer(s):	
Is/are the performer(s) over 18? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>If no, provide age: _____ and name/contact info of Parent/Guardian:</i>	
Phone #:	
Email:	
Mailing Address:	
Have you been a Street Entertainer with the City of Courtenay in the previous year ¹ ? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Description of performance:	
Battery operated amplification is permitted for non-acoustic instruments only. Does this apply to you? <input type="checkbox"/> YES <i>If yes, provide details:</i> <input type="checkbox"/> NO	
Are you (and all other performers in your group) legally permitted to perform in Canada ² ? <input type="checkbox"/> YES <input type="checkbox"/> NO	
Privacy Disclaimer: The personal information on this form is collected under the authority of the Freedom of Information and Protection of Privacy Act for the purpose of applicant verification. The application holder's name will be treated as public information, but other personal information we collect will only be released in accordance with FIPPA or as required by law. Questions about how the FIPPA applies to this application can be directed to the City of Courtenay Legislative Services Department at 830 Cliffe Avenue, Courtenay, V9N 2J7 250-334-4441.	

By signing below the applicant confirms the following:

If a Street Entertainment application is granted the applicant agrees it will indemnify and save harmless the City of Courtenay and its officials, officers, employees, servants, and agents from all costs, losses, damages, compensation, and expenses of any nature whatsoever suffered or incurred by the City and sustained or caused by the occupation or possession of the permit location, and from all claims, demands suits and judgments against the City and its officials, officers, employees, servants, agents or any of them, on account of or in respect of the premises or of the occupation or possession or use thereof by the Licensee, its servants, agents, contractors, licensees or application holder. The applicant also understands that this permit may be suspended or cancelled without a refund at the discretion of the City of Courtenay if in violation of the Street Entertainer Program and its supporting guidelines.

Applicant Signature:		Date:	
-----------------------------	--	--------------	--

For applicants under 18 years old: Parent/Guardian must sign the application with applicant for the review process to proceed.

Parent/Guardian Signature:		Date:	
-----------------------------------	--	--------------	--

¹ Street Entertainers who have held a valid permit in the previous year will not be required to audition again if their performance has not changed.
² Performers will be responsible for obtaining all permits, clearances, licenses, and performance rights to material presented.

City of Courtenay Street Entertainer Program

Street Entertainers wishing to perform on public property must apply for and receive a Street Entertainer Permit.

To request a permit, please follow these steps:

Step 1: Complete the application on the reverse.

Step 2: Submit completed application with a video sample of your entertainment and headshot (used for permit – no sunglasses or hats please) to rca@courtenay.ca. Paper applications accepted at City Hall - 830 Cliffe Avenue, however video/headshot must be sent to the aforementioned email address.

Step 3: City of Courtenay will send auditions to Downtown Business Improvement Association to be reviewed. If your audition is successful, you will be notified by the email address or phone number provided on your application.

Step 4: Once you have received notification, go to City Hall with a valid piece of ID and pay the \$25.00 non-refundable permit fee (debit, cash, or cheque). The permit will be issued for a 12 month period. Please review the important details below before performing.

General Information:

- Performances are permitted between 10:00 am and 10:00 pm, seven days a week
- Performances are limited to a maximum of two hours in any one location. You cannot repeat a performance at the same location on the same day

Locations: There are five designated locations. Private property is not covered by the Street Entertainer Program.

Unrestricted location: allows amplification audible beyond 75 metres; no amplified vocals

- 5th Street and Cliffe Avenue – (Sid Williams Theatre fountain plaza)

Restricted Location: no amplification except non-acoustic instruments. No sound audible beyond 75 metres

- 6th Street and Duncan Avenue – (Comox Valley Art Gallery Plaza)
- 5th Street and England Avenue – North East corner (old Palace Theatre site)
- 5th Street and England Avenue – North West corner (near parking lot at 407 5th Street)
- 4th Street and Duncan Avenue – South West corner (near municipal parking lot)

Dos and Don'ts:

Do:	Don't:
<ul style="list-style-type: none">• Ensure your ID badge is clearly displayed during your performance• Remove all litter and garbage generated by the performance• Keep the sidewalk clear for pedestrians• Feel free to have an open container for donations and/or sell recordings during your performance• Vacate the premises if requested by a Peace Officer, i.e. Bylaw Enforcement or other City representative• For groups: ensure all group members are included on your permit. Group performances must include at least two of the group members	<ul style="list-style-type: none">• Use profanity• Use dangerous props• Use props in a way that could injure or cause damage to the public• Consume, or perform under the influence of, alcohol or drugs• Aggressively solicit for donations, verbally or otherwise• Perform at a location that has already been booked for a special event, unless permitted by the City or event organizer

Failure to comply with the above restrictions could result in a fine and/or suspension or cancellation of your permit.

Questions?

Contact the Recreation & Cultural Services Department at 250-334-4441 or email rca@courtenay.ca
For further details, read the City's Street Entertainer Bylaw No. 2749, 2013.